

ADDENDUM #1
April 1, 2024
CONTRACT DOCUMENTS
Amherst and Novelty Street Water Loop

1. Bidders are reminded that the following items are required for a valid bid:
 - a) Addenda acknowledged
 - b) Bid Form properly filled out
 - c) Bid bond
2. Attendance sheet and amended minutes from the 14 March 2024 pre-bid meeting are included with this addendum to be incorporated into the Contract Documents.

General:

Contractor will bore under existing sidewalk and existing curb and gutter or curb with service lines. Contractor will document the condition of all existing concrete work prior to boring. If existing concrete work is damaged by contractor during installation, contractor will be responsible for replacement of the damaged joint of concrete work.

Contractor will install **minimum 6” of BM-2.0 base course asphalt** up to existing grade. Payment width of pavement will be 36” for water mains and 18” for service lines. No additional patch ‘benches’ will be required for topcourse pavement. **There will be no topcourse pavement installed.**

Contractor may utilize the Town’s waste site located at the Town WWTP at 1200 Lane Access Road. Contractor will coordinate with Town staff for a specific dump location at the waste site at least 48 hours prior to wasting material.

Contractor will procure and install all meter yoke boxes as part of the Service Meter Connection line item. **The Town will be responsible for purchasing water meters and installing water meters.**

Traffic Control: Contractor may close half of the roadway for a length of no more than 200 lf for all construction on Amherst Avenue, Mill Street, and Novelty Street during construction operations. Contractor will allow single lane clockwise traffic on the street loop. Contractor may close Novelty Street Extension completely during construction operations. Contractor will open any closed or partially closed street at the end of each workday and backfill open trenches with stone or provide plates to cover any open trenches overnight. Street closure will include suitable signage, cones, and barricades as necessary to create a safe construction site. Contractor will allow local traffic access to individual residences and will coordinate with residents as necessary.

Contractor will remove the fire hydrant to be abandoned from just beyond the existing valve and transport the removed hydrant to the Town shop located at 1311 Mill Street.

Clarification: All excavation is unclassified. All excavation with the pavement will be backfilled with stone. Both service lines and water main trenches within pavement will be backfilled with stone all the way up and paid for under the trench backfill line item. If rock is encountered, then the pipe will be bedded per the contract documents/details. There will be no additional payment for the additional stone required for bedding required for rock removal.

Clarification: Detail TB-04 may be disregarded as there is no flowable fill on this project.

Clarification: Contractor is responsible for installation of joint restraint on all fittings and valves (treated as dead ends). Working pressure for the work area is 100 psi and restraints shall be designed per Town specifications at 2 to 1 safety factor (200 psi). All joint restraint and blocking will be considered incidental to the work and no additional payment to the contractor will be made for this work.

PREBID CONFERENCE MINUTES
14 March 2024, 10:00 A.M.
Amherst and Novelty Street Water Loop
Town of Altavista

Order of Business

- Review of Agenda
- Questions and Comments
- Site Visit-discussion and options

1. Introduction

- a. Sign-up sheet.
- b. Agenda distribution.
- c. Identification of Owner and Engineer.

Peed & Bortz, Project Manager	Scott Bortz	540-449-9214
Peed & Bortz, Project Engineer	Jon McClure	540-394-3214
Peed & Bortz, Project Engineer	Jack Shook	540-394-3214
Town of Altavista, Director of Public Services	Tom Fore	434-324-7251
Town of Altavista, Assistant Public Services Director	Paul Hill	434-369-6284

2. Scope of Work

Work consists of the installation of 1100 linear feet of 6" DIP Water line and associated appurtenances within the Amherst and Novelty Street Water Loop in the Town of Altavista, Virginia.

3. Scheduling

- a. Site review prior to bidding: Bidders may access the work area at their discretion as it is within the public ROW.
- b. Bid Opening: Sealed Bids will be received by the Town Manager, 510 7th Street, Altavista, VA 24517 until **2:00 P.M. (local standard time), April 10, 2024**, and then publicly opened and read aloud at the Town of Altavista Council Chambers, same address as above.
 - 1.) In the comparison of Bids, alternates will be applied in the same order of priority as listed in the Bid Form. **To determine the Bid prices for purposes of comparison, Owner shall announce to all bidders a "Base Bid plus alternates" budget after receiving all Bids, but prior to opening them.** For comparison purposes alternates will be accepted, following the order of priority established in the Bid Form, until doing so would cause the budget to be exceeded. After determination of the Successful Bidder based on this comparative process and on the responsiveness, responsibility, and other factors set forth in these Instructions, the award may be made to said Successful Bidder on its base Bid and any combination of its additive alternate Bids for which Owner determines funds will be available at the time of award.
- c. Award of Contract: See Instructions to Bidders Section 00200 19.03 regarding evaluation of bids. The Town of Altavista anticipates making the award in mid-April, signing the contract the last week in April with a Notice to Proceed around the first week in May.
- d. Construction Time: The Work will be substantially completed within **90 days** after the date when the Contract Times commence to run as provided in Paragraph 2.03 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions within **105 days** after the date when the Contract Times commence to run.

- e. Bid form is located in the Contract Documents.

5. Qualification Statement

To demonstrate qualifications to perform the work, each bidder must be prepared to submit written evidence, such as financial data, previous experience, present commitments and other such data as may be called for in these Contract Documents. Each Bid must contain evidence of Bidder's qualification to do business in the state where the project is located or covenant to obtain such qualification prior to award of the contract. Please see Section 00451 of the Contract Documents for the required information. Low bidder must provide qualification statement within 48 hours of notification of low bid.

6. Insurance and Bonds

- a. Bid Bond – Each Bid must be accompanied by Bid security made payable to the Owner in an amount of five percent of the Bidder's maximum Bid Price and in the form of a certified or bank check or a Bid Bond (on form attached or similar form) issued by a surety meeting the requirement of Article 8 of the Instructions to Bidders.
- b. Standard Labor and Material Payment Bond – Paragraph 6.01 of the General Conditions. When the successful Bidder delivers the executed Conditions and the Supplementary Conditions set forth Owner's requirements as to Agreement to Owner, it must be accompanied by the required performance and payment Bonds.
- c. Insurance Required – Section 00800 of the Contract Documents outlines the insurance requirements for this project.
- d. Bidders Obtain Complete Sets of Documents – Copies of the Contract Documents may be obtained at the office of Peed & Bortz, LLC, located at 20 Midway Plaza Drive, Suite 100, Christiansburg, VA, 24073 upon payment of \$300.00 for each set. Any **Plan holder**, upon returning the Contract Documents in good condition, within ten (10) days of bid opening will be refunded \$150 of the payment. PDFs of the contract documents are available for no cost on the Town of Altavista website.

7. Property, Easements, and Existing Utilities

- a. Property- The Town of Altavista maintains the street ROWs.
- b. Contractor will be responsible for securing the site areas during the work period.
 - 1.) Contractor may utilize the Town's waste site located at the Town WWTP at 1200 Lane Access Road. Contractor will coordinate with Town staff for a specific dump location at the waste site at least 48 hours prior to wasting material.
- c. Utilities – Electric, telephone, water, gas, and sewer utilities serve the property.
 - 1.) The electric service is owned by Dominion Electric Power
 - 2.) The water and sanitary service is owned and operated by the Town of Altavista.
 - 7.c.2.1. The Town recently installed new meters and connected units 420, 418, 416, 414 and 412. This work was not included with this contract.
 - 3.) The Contractor is responsible locating all underground utilities prior to construction. The Owner and Engineer have endeavored to locate utilities on the plan.

d. Permits –

- 1.) Virginia Department of Transportation – No permit required
- 2.) Campbell County Erosion Control –Engineer has coordinated with Campbell County E&S and no permit is required. Contractor will be responsible for contacting Campbell County E&S at least 48 hours prior to commencing work.
- 3.) Building Permit-Not required.

8. Staking of Work

- a. Work areas will be staked by the contractor and approved by the Owner and Engineer before starting any construction. Suitable control will be provided by the Engineer prior to construction.

9. Inspection

- a. The Owner will furnish Inspectors to inspect the project for the Owner.
- b. The Contractor will furnish an Owner approved geotechnical engineer/testing agency to provide materials and soil testing services for this project in accordance with the specifications including concrete testing. Contractor is responsible for payment for all concrete and earthwork/proofroll testing services.

10. Materials

- a. All materials required to construct this project are specified in the Specifications.

11. Special Conditions

- a. Earthwork: The contractor will provide a cut-to-fill balanced project. No additional payment will be paid by the Owner to the Contractor for excavation required to bring grades to fill or for disposal of excess material within the project area or outside the project area.
- b. Contractor and sub-contractors are responsible for compliance with Town of Altavista Drug-free workplace and non-discrimination requirements. Contractor and sub-contractors may obtain copies of these requirements from the Town of Altavista Human Resources department at 510 7th Street, Altavista, VA 24517
- c. Underground Utilities – The Contractor will contact Miss Utility and have utilities field located prior to construction. Location of existing facilities will be determined by the Contractor far enough in advance of construction to provide for modification in design if required. If damage to utilities occurs during construction, the Contractor will report the damage immediately to the Owner and the utility company. Repairs will be at the Contractor's expense if damage is determined to be due to Contractor error, negligence or Contractor is otherwise at fault.
- d. Record Drawings – The Contractor will maintain Record Drawings as revisions are made. The working set of record Drawings will be reviewed by the Owner and Engineer at the monthly progress meetings. The Contractor will submit to the Engineer at the Final Completion inspection, record drawings of the project. The Engineer will provide Contractor with one set of reproducible plan sheets upon request. Record drawing will include one legible set of drawings upon completion of construction. As part of the record drawings, the Contractor will provide all geotechnical testing results regarding the project and a final letter from the Geotechnical Engineer stating the project was completed to contract specifications. Final payment will not be paid until suitable "Record Drawings" are provided to the Engineer.
- e. OSHA Requirements – The Contractor will be responsible for complying with all OSHA requirements including all excavation, pipe installation and backfilling in accordance with the OSHA Excavation Standards 29 CFR Part 1926, Subpart P. The Contractor's responsibility also extends to providing a "Competent Person" as defined by the OSHA regulation referenced above on the job site.
- f. Davis Bacon Act: The Contractor **will not** be required to comply with the provisions of this legislation.

- g. WBE, MBE, DBE Procurement requirements: The Contractor is encouraged to solicit MBE/WBE & SBE subcontractors for this work but **will not** be required to comply with the provisions of any legislation.
- h. American Iron and Steel: The Contractor **will not** be required to comply with the provisions of this legislation.
- i. Process Downtime Scheduling
 - 1.) Contractor and Owner will meet at least 48 hours prior to disruption of any water service at the site.

12. Comments and Questions:

- a. Bid submission requirements:
 - 1.) Bid Form properly filled out-Section 00410.
 - 2.) Addendum acknowledged (on bid form)
 - 3.) Bid Bond -Section 00430
- b. All questions should be directed to:
 - 1.) Peed & Bortz, LLC, attn. Scott Bortz, 540-394-3214, scott@peed-bortz.com
- c. Contractor will bore under existing sidewalk and/or curb/gutter along the edge of pavement. If Contractor damages the sidewalk or curb/gutter, Contractor will replace the damaged portion through the concrete joints on both sides of the damaged area.
- d. Contractor will install 6" of BM-25.0A asphalt for all removed pavement. No topcourse pavement will be required.
- e. Contractor will procure and install all meter yoke boxes. The Town will be responsible for purchasing and installing water meters.
- f. Traffic Control: Contractor may close half of the roadway for a length of no more than 200 lf for all construction on Amherst Avenue, Mill Street, and Novelty Street during construction operations. Contractor will allow single lane clockwise traffic on the street loop. Contractor may close Novelty Street Extension completely during construction operations. Contractor will open any closed or partially closed street at the end of each workday and backfill open trenches with stone or provide plates to cover any open trenches overnight. Street closure will include suitable signage, cones, and barricades as necessary to create a safe construction site. Contractor will allow local traffic access to individual residences and will coordinate with residents as necessary.
- g. Contractor will remove the fire hydrant to be abandoned from just beyond the existing valve and transport the removed hydrant to the Town shop located at 1311 Mill Street.

PRE-BID CONFERENCE ATTENDANCE LIST
14 March 2024, 10:00 A.M.
Amherst and Novelty Street Water Loop
Town of Altavista

NAME:	REPRESENTING:	PHONE	Cell	EMAIL
Scott Bortz Jack Shook Jonathan McClure	Peed & Bortz, LLC	540-394-3214	540-449-9214	scott@peed-bortz.com jack@peed-bortz.com jonathan@peed-bortz.com
Tom Fore ✓ Paul Hill	Town of Altavista	434-841-4978 434-907-1340		twfore@altavistava.gov pPhill@altavistava.gov
Chad Harlow	Aaron J Conner Gen Cont.	540-387-3941		chadharlow@ajconner.com
Ronald Nines	Ferguson	276-226-0600		ronald.nines@ferguson.com
Tip Pottinger Matt Deacon	Classic City Mechanical Stonewall Bridge, Inc	434-579-2671 804-387-9400		tpottinger@york.com mdeacon@stonewallbridge.com
Brad Fellers	Counts and Dobyms	434-821-2777		bfellers@countsanddobyms.com
Tammy Kast Jack Shook	Concrete Foundations	434 656-6592		concretefoundations,inc@york.com